

***State of Washington
Department of Transportation
Notice to Consultants
Statewide On-Call Construction Management & Construction
Inspection Services***

The Washington State Department of Transportation (WSDOT) solicits interest from consultants who wish to be evaluated and considered to provide On-Call Construction Management & Construction Inspection services. The approximate dollar value of the consultant contracts will be \$3,500,000.00. WSDOT may award up to seven (7) agreements. The agreements will be for approximately four (4) years in duration with the option for WSDOT to extend it for additional time and money if necessary.

Project Description

It is expected that the projects to be assigned under these new agreements will be standard state highway construction projects, which often include complex drainage facilities, walls and other structures, high-speed roadway facilities, and environmental permitting considerations. The inspection services needed are those defined as construction inspector (State equivalent of Transportation Engineer 2), assistant construction inspector (State equivalent of Transportation Technicians 2 and 3) and construction management (State equivalent of Transportation Engineers 4 and 5). Types of work may include a complete construction management team, or individuals to supplement existing state teams. The consultants selected should have a general knowledge of construction inspection and management procedures regarding construction of roadways, including high-speed facilities, and structures, including bridges and walls. Inspection services may include the need for materials testers who are state certified in earthwork, concrete and asphalt testing procedures. The inspection services will require state certification for the technician levels in flagging (state flagging card and other certifications if required) and for the engineering level in traffic control supervision as well as flagging (state certifications). Construction inspection and management personnel must be available to work on projects full time for extended periods.

Evaluation Criteria

Pursuant to state and federal regulations, a qualifications-based selection process will be used to select a consultant for each of these projects. The following information and criteria will be used to evaluate and rank responses:

1. Qualifications/Expertise of Firms on Team;
2. Qualifications of Proposed Project Manager(s);
3. Key Team Members Qualifications (Prime Consultant and Sub-Consultants);
4. Firm's Project Management System (Prime Consultant Only); and
5. References/past performances (Prime Consultant Only.)

The link to the definitions and point value for each of the proposed criteria may be found on the first page of this advertisement web site.

NOTE: It is imperative that the consultant reviews the definitions of the scoring criteria. We have included requirements and/or limitations for the information that is being requested. All scoring criteria will be rated on a scale of 0 (Low) to 20 (High.)

Submittals

Consultants are invited to submit their Statement of Qualifications at their own cost. WSDOT assumes no obligation of any kind for expenses incurred by any respondent to this solicitation. The submittal is limited to a total maximum number of twenty-five (25) sheets submitted only on single sided (single sided meaning one side only of a single sheet of paper) typed 8.5" x 11" paper (if charts and/or graphs are utilized text must be a readable size font), and with type size no smaller than 12 point.

Your Statement of Qualifications must be broken into two (2) separate packets. Your Statement of Qualifications "Packet A" must consist of:

- Your responses to scoring Criteria 1 through 4.

Your Statement of Qualifications "Packet B" must consist of:

- Your letter of transmittal;
- Your response to scoring criteria 5; and
- Your Submittal Information Packet forms for both the prime and all proposed sub-consultants.

The page limitation does not apply to the front and back covers of "Packet A" and all of "Packet B."

The Statement of Qualifications shall meet the following requirements or will be deemed non-responsive and will not be eligible for consideration of this work:

- Title of the Request for Qualifications, Category of work, dollar threshold, and your firm clearly identified on the cover of the submittal Packets "A" and "B", and the letter of transmittal;
- Statement of Qualifications broken into "Packet A" and "Packet B" as indicated above;
- Responsive to all evaluation criteria;
- Meeting page limitations and font size requirements; and
- Meeting submittal deadline submission date.

Materials submitted in response to this competitive procurement shall become the property of WSDOT and will not be returned. All submittals received will remain confidential until WSDOT and the successful Consultants sign the agreements resulting from this advertisement. All submittals are deemed public records as defined in the RCW 42.17.250 to 42.250.340.

Faxed or e-mailed submittals will not be accepted. Four (4) copies of your "Packet A" and one (1) copy of "Packet B", for each category of work in which your firm would like consideration, whether mailed or hand-delivered, must arrive at the following address no later than 5:00 pm on Tuesday, April 19, 2005:



Mr. Michael B. Rice
Director, Consultant Services
Washington State Department of Transportation
Capital View II Building, 2nd Floor
724 Quince Street SE
Olympia, WA 98504-7323

Any questions regarding the submittal process should be directed to the Consultant Services Office, at 360-705-7147. Any questions regarding technical aspects should be directed to Ms. Cathy Arnold, 206-440-4771 or Mr. Matt Preedy, 206-440-4689.

The department has an overall Disadvantaged Business Enterprise (DBE) Goal. The DBE goal for participation will be obtained through a combination race-neutral/race-conscience means as outlined in WSDOT's "Disadvantaged Business Enterprise Program Plan." The department encourages disadvantaged, minority, and women-owned consultant firms to respond.

Persons with disabilities may request this information be prepared and supplied in alternate formats by calling collect 206-389-2839. Persons with hearing impairments may call 1-800-833-6388 (Washington State Telecommunications Relay Service) and ask for 206-515-3683.

Dates of publication in the Seattle Daily Journal of Commerce: Tuesday, March 22, 2005 and Tuesday, March 29, 2005.

Submittal Due Date: Tuesday, April 19 2005.